

2300 Corporate Park Drive
Suite 200
Herndon, VA 20171
877-512-7748

Scholarship Application Instructions

In addition to the completed and signed application form, all students applying for a K12 scholarship must submit the following materials:

1. Student essays
2. Grade point average (GPA) documentation: Official transcript or grade report documenting the student's cumulative GPA of 3.0 (letter grade B) or above
3. Two letters of recommendation
4. Parent Information Form
5. Verification of household income for 2021 and 2022 (If available)
6. Student video, audio recording, essay, or poem (see instructions and options below)

1. STUDENT ESSAY QUESTIONS

Provide written or typed responses to the following questions. Each response should be between 500–650 words and will be evaluated according to the [Essay Rubric](#).

- a. Recount a time when you experienced failure. How did it affect you and what lessons did you learn?
- b. Choose a person or persons you admire and explain why.
- c. What do you want to use your education to achieve? What are your goals after you graduate high school? How will an online education prepare you for future endeavors?

2. GRADE POINT AVERAGE DOCUMENTATION

Submit an official transcript or school grade report showing a cumulative grade point average of 3.0 (letter grade B) or higher. Official transcripts must be provided before a scholarship can be awarded, but for the initial application, you may submit unofficial documents and follow up with official GPA documents later. (Official documents are in a sealed envelope from the school and are marked “Official.”)

3. LETTERS OF RECOMMENDATION

Submit two letters of recommendation. The letters cannot be from family members. We suggest asking a teacher, adult family friend, community member, clergy, mentor, etc. Recommendation letters must address the following questions:

- How long have you known the student and in what capacity?
- How will the student benefit from this opportunity?
- What are the student's strengths?
- What skills does the student possess that will benefit him or her in an online setting?

4. PARENT INFORMATION FORM

The parent or legal guardian must complete the Parent Information Form.

5. HOUSEHOLD INCOME VERIFICATION

Submit the front page of your 1040 form for the past two years (2021 and 2022) or submit copies of your W-2 forms for 2021 and 2022.

6. STUDENT VIDEO, AUDIO RECORDING, ESSAY, OR POEM

Students should create a short video, record an audio statement of three minutes or less, or write an essay or poem introducing themselves to the scholarship committee and expressing what receiving the scholarship would mean to them. Students should be as creative as possible while sharing the necessary information.

- If a video is created, share a link in the application materials.
- If an audio file is created, share a link or attach the file with the application materials.
- If an essay or poem is created, attach the file with the application materials.

SUBMISSION INSTRUCTIONS

Email application materials as attachments to scholarshipcommittee@K12.com by July 15, 2023, at 11:59 PM (ET). We encourage students to submit their application early to avoid any delays in receiving materials due to technical difficulties. Applicants will be notified of decisions by the first week of August.

K12 Scholarship Application

Thank you for your interest in K12 Private Academy. To apply for a scholarship, please:

- 1 Complete this form.
- 2 Read and complete all requirements listed in the Scholarship Application Instructions document.
- 3 Email all requested materials as attachments to scholarshipcommittee@K12.com by July 15, 2023, at 11:59 PM (ET).

Student Legal Name (First)	(Last)	
Today's Date	Birthdate	
Parent/Guardian Name	Parent/Guardian Email Address	
Street Address		
City	State	Zip
Phone Number (Day)	(Cell)	
Student Grade Level (for the coming school year)	GPA (from student's most recent report card)	
Name of Current School	School Phone Number	
Street Address		
City	State	Zip

INCOME INFORMATION

Annual Family Income	Number of Family Members
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Reason for Eligibility ([Click here to see income eligibility guidelines](#). If your income is above eligibility requirements, you may still apply if you have extenuating circumstances, which you may fill in below. Documentation of extenuating circumstances must be provided with the application.)

Choose which one applies:

☐ Free/Reduced Lunch

☐ Other Public Assistance (Program Name) _____
(Program Contact Name) _____ (Phone) _____

☐ Extenuating Circumstances (medical bills, another child in school, etc.) _____

By signing this application, you agree to the following (electronic initials accepted):

- ____ If my child is granted a scholarship, my intention is for this student to graduate from the school.
- ____ I agree to provide verification of household income by providing the front page of the 1040 form for the past two years or W2 forms for the same two years.

Signature (electronic signature accepted) _____



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Parent Information Form

The K12 scholarship application requires a parent or legal guardian to write responses to the following statements. Please submit this form, with all other requested application materials, to scholarshipcommittee@K12.com by **July 15, 2023 at 11:59 PM (ET)**.

1. K12 Private Academy students need to become familiar with several online systems, use email frequently, be confident in working online, and be comfortable communicating effectively using technology. Please describe your student's technical abilities, including familiarity with using email and other online communication tools (such as Skype, etc.). Include your assessment of how well you feel your student could adapt to using the school's systems if he or she receives a thorough orientation and follow-up support.
2. Student success in online education requires a partnership between the parent and school. Teachers will work with your student online to provide instruction and academic support as needed; however, because the student completes the work at home, an adult is needed to regularly monitor the student's work and progress, ensure the student is devoting enough time to school to succeed, and assist the student in requesting help from the school when needed. The designated adult (Learning Coach) will also receive orientation information and support to fulfill this role. Please identify who you think the Learning Coach supporting your student at home will be, how much time per week the Learning Coach would be available to spend supporting the student, and how prepared the Learning Coach is to fulfill this role if given the necessary training and support.
3. Describe how you believe your child will benefit from receiving a scholarship to K12 Private Academy. Please be as specific as possible about your expectations regarding the impact this will have on your child's future.
4. Please provide any additional information about your student's past school experiences or personal history that you feel would help the scholarship committee know your student.