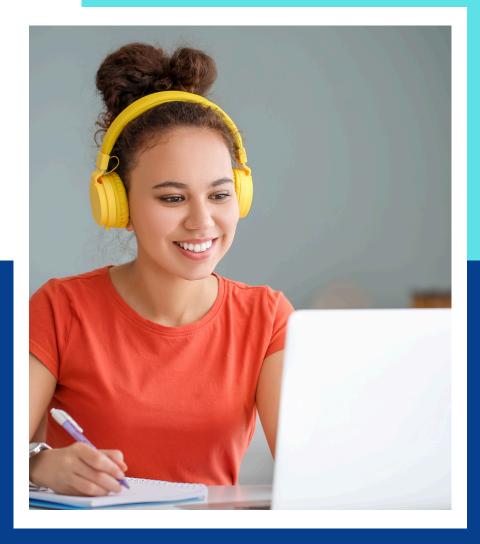


PRIVATE ACADEMY

# CAREER & COLLEGE PREP HANDBOOK

# 2024-2025





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# About Career & College Prep

K12 Private Academy is proud to offer our College & Career Prep where students work toward achieving their college and career goals through targeted coursework, earn certifications, and receive individualized coaching and counseling.

# Project-Based Learning

Select courses contain projects that are designed to mimic real-life professional scenarios, enhancing students' ability to problem solve and collaborate.

# Virtual Job Shadowing

Professionals from a wide variety of disciplines present to our Career & College student body about a day-in-the-life in their job, and share about what it takes to get there.

# Middle School Program

Middle school students have the opportunity to take career exploration and technology courses that expand their horizons and sharpen their technical skills in preparation for high school.

# High School Pathways

K12 Private Academy offers 11 different pathways in Information Technology, Healthcare, Business/Marketing, Visual Arts, and Engineering



# Certifications

After completing eligible coursework, students are prepared to take industry-recognized certifications that will help them to demonstrate their skills to prospective colleges and employers.

# Work-Based Learning

Students can earn high school credit toward graduation & pathway completion for working, running a student-led business, or participating in an internship.

# Career Student Organizations

Career & College students have access to Career Clubs in both Middle School and High School



### Tallo

Online platform to help students connect with possible colleges, employers, internships, and scholarships.



# About Career & College Prep

We are so excited that you are interested in the Career & College Prep @ K12 Private Academy!! My name is Dr. Susan Hollingsworth, and I am the Deputy Head of School and your Career & College Readiness Administrator. We started this program so students were able to further personalize their education experience to prepare for success in today's high-skilled careers. Career & College Prep utilizes every opportunity to allow students to learn from peer collaboration, work-based learning, career and technical student organizations, project-based learning, industryrecognized certification preparation, internships, job shadowing, practicums, industry chats, resume and portfolio building, and many more educational career learning connections. These experiences, combined with course content in six different industry clusters with 11 career pathways, allow for a differentiated upper school experience leading to college/university enrollment, career placement and/or military enlistment.

I encourage you to take some time to review the very informative pages of document to learn more about how this program will assist you in achieving your goals. Please do not hesitate to reach out to myself or our Career & College Support Team with any questions. We are excited to discuss this wonderful opportunity with you!

Dr. Susan Hollingsworth Deputy Executive Director

shollingsworth@strideprivateacademy.org 571.453.7854

# Career & College Support Team

### CRE Coordinator - Lisa Day

Mrs. Day facilitates career learning opportunities for Career & College Prep students by coordinating virtual job shadows, assisting with internship placement, organizing certification opportunities, and teaching work-based learning courses.



lfowlerday@strideprivateacademy.org (571) 453-7784

### Career & College School Counselor - Rachael McCann

Mrs. McCann supports students by hosting group and individual sessions focused on empowering the student to make informed college and career decisions. She hosts live sessions 3x/ week on topics like choosing a major, how to do online career research, and personal finance. Students are expected to check-in with Mrs. McCann at least 1x / semester.

rmccann@strideprivateacademy.org (571) 335-0473



# **Project-Based Learning**

Project Based Learning (PBL) is a research-based instructional methodology where students are presented with real-world problems or challenges and seek solutions through authentic learning experiences. Many students find PBL to be rigorous, challenging, and engaging while providing better preparation for their ongoing academic journey and professional careers. In addition to covering academic standards, PBL is designed to integrate Durable Skills to ensure our students are well-equipped for future opportunities.

# Virtual Job Shadowing

One of the most unique opportunities we offer at K12 Private Academy College and Career Prep is the opportunity to participate in sessions with professionals from a wide range of industries where they share about a day-in-the-life of their job, the education/training required, and the skills and traits needed for success in their job. Students may request virtual Job Shadows that relate to a career interest.

• (80+ sessions held during 2023-2024 school year)!

# Middle School Program

In addition to a student's core coursework, middle school students are also encouraged to participate in our middle school pathway and to earn certifications along the way. During this exploratory phase in their education, students are highly encouraged to also take advantage of the live virtual job shadows and other career-focused activities.

# **Course Sequence**

MS Career Explorations 1
MS Career Explorations 2
Introduction to the Internet 6
World of Computing 7
Web Design 8
Intro to MS Game Design I
Middle School Game Design: Create a Game

8th grade students who have completed ALL of the middle-school technology courses may be considered for placement in high school-level elective courses that align with their intended pathway. GPA requirement

# Live Sessions

Beyond the coursework, middle school students are particularly encouraged to participate in the live programming offered by the CRE Coordinator. Topics include:

- Virtual job shadowing
- Career scavenger hunts
- Professional soft-skills development
- Personal finance & current events
- Career cluster explorations

# High School Pathways

A primary goal for students in the Career & College program at K12 Private Academy is to complete a sequence of courses that will help prepare them for future success in a career field of interest. We currently offer 12 pathways in the following disciplines:

- IT: Programming/Software Dev
- IT: Video Game Design
- IT: Network/Cybersecurity
- Healthcare: Diagnostics
- Healthcare: Therapeutics
- Legal Services

### Declaring a Pathway

- Business: General Management
- Business: Entrepreneurship
- Marketing: Marketing Communications
- Digital/Visual Arts
- Engineering/Technology
- Professionalism/Leadership HS Exploratory

Students are encouraged to declare a pathway upon enrollment. In order to have time to complete a pathway, students MUST choose a pathway by the start of 11th grade. Declarations can be made by emailing your School Counselor or CRE Coordinator.

# Completing a Pathway

Students must earn a minimum of four high school credits in their chosen pathway in order to be considered a pathway completer. Within those four credits, there are opportunities for Work-Based Learning and advanced learning opportunities (certain AP & dual enrollment courses). Students should work with their school counselor to select courses that will work toward satisfying completion requirements.

### What do I get for completing a pathway?

Students who complete a Career & College pathway distinguish themselves in many ways:

- Recognition at graduation.
- Earn a certificate of completion.
- Earn an additional seal on diploma.
- Include on resume for college and employment.

### Pathway Course Plans

The next several pages outline the recommended course sequences for each pathway offered. Students are encouraged to work with their School Counselor to come up with plans that meet their specific interests & goals.

- Many core courses and electives are available as <u>Honors, AP, and/or Dual</u> <u>Enrollment</u> courses. Certain alternatives may be available when discussed with the School Counselor.
- Many upper-level or Level 2 Career Courses are eligible for certifications. Students are strongly encouraged to complete the certification following the course.



# Programming/Software Dev

### Recommended 4-Year Plan



Freshm	an Year	Sophomore Year	
Fall	Spring	Fall	Spring
ENG108 Sum	mit English 9	ENG208 Su	mmit English 10
MTH108 Sum	mit Algebra 1	MTH208 Su	mmit Geometry
SCI113 Summit	Earth Science	SCI113 Su	mmit Biology
HST103 Summi	t World History	HST203 Sun	nmit Geography
World La	nguage l	World	Language 2
TCH220 Computer Science Principles*	TCH380 Computer Fundamentals	TCH342A&B Python Programming	
Junior Year		Sen	ior Year
Fall	Spring	Fall	Spring
ENG308 Summit American Literature		ENG403 Summit British and World Literature	
MTH308 Sum	mit Algebra 2	MTH403 Summit Pi	recalculus/Trigonometry
SCI303 Summit Chemistry		SCI403 Su	ummit Physics
HST303 Summit US History		HST403 US Gov't & HST413 US & Global Politics Economics	
TCH323 A&B Jav	a Programming	TCH520 Data Structure 1 TCH521 Data Structu	
OTH010 Summit Skills for Health	OTH020A Summit Physical Education	C++ TCH181 Intro to Al	C++ Elective



# Video Game Design



### Recommended 4-Year Plan

Freshm	an Year		Sophomore Year	
Fall	Spring		Fall	Spring
ENG108 Sum	mit English 9		ENG208 Summit English 10	
MTH108 Sum	mit Algebra 1		MTH208 5	Summit Geometry
SCI113 Summit	: Earth Science		SC1113 S	Summit Biology
HST103 Summi	t World History		HST203 S	ummit Geography
World La	nguage 1		Worl	d Language 2
TCH220 Computer Science Principles	TCH180 Intro to Game Design w/p5play	TCH073-PBL A&B Video Game Design 1		
Junio	r Year	Senior Year		enior Year
Fall	Spring		Fall	Spring
ENG308 Summit American Literature		ENG403 Summit British and World Literature		British and World Literature
MTH308 Summit Algebra 2			MTH403 Summit	Precalculus/Trigonometry
SCI303 Sumr	SCI303 Summit Chemistry		SCI403	Summit Physics
HST303 Sumr	nit US History		HST403 US Gov't & HST413 US & Globa Politics Economics	
TCH450 Intro to JavaScript	TCH342A Python Prog		TCH342B Python	TCH303 Digital Media: Illustrator OR
OTH010 Summit Skills for Health	OTH020A Summit		Prog	TCH038 Animation
	Physical Education		TCH Elective	TCH Elective



# Cybersecurity

### Recommended 4-Year Plan



Freshm	an Year	Sophomore Year		
Fall	Spring	Fall	Spring	
ENG108 Sum	mit English 9	ENG208 S	ummit English 10	
MTH108 Sum	mit Algebra 1	MTH208 S	ummit Geometry	
SCI113 Summit	: Earth Science	SCI113 S	ummit Biology	
HST103 Summi	t World History	HST203 Su	mmit Geography	
World La	nguage 1	World	l Language 2	
TCH380 Computer Fundamentals	TCH055-PBL Web Communications	TCH541 & TCH 542 Network+ Guide to Network & 2		
Junio	r Year	Se	nior Year	
Fall	Spring	Fall	Spring	
ENG308 Summit American Literature		ENG403 Summit British and World Literature		
MTH308 Summit Algebra 2		MTH403 Summit	Precalculus/Trigonometry	
SCI303 Sumn	SCI303 Summit Chemistry		Summit Physics	
HST303 Sumr	HST303 Summit US History		HST413 US & Global Economics	
TCH551 & TCH 552 Secu		TCH561 & TCH 562 A	A+ Computer Management 1&2	
OTH010 Summit Skills for Health	OTH020A Summit Physical Education	TCH Elective	TCH Elective	



# Legal Services

#### Recommended 4-Year Plan



Freshm	an Year	Sophomore Year	
Fall	Spring	Fall	Spring
ENG108 Summit English 9		ENG208 St	ummit English 10
MTH108 Sum	mit Algebra 1	MTH208 St	ummit Geometry
SCI113 Summit	Earth Science	SCI113 St	ummit Biology
HST103 Summi	t World History	HST203 Su	mmit Geography
World La	nguage l	World	Language 2
LAW110 Careers in Criminal Justice 1	LAW111 Careers in Criminal Justice 2	OTH091 Law and Order	OTH039Criminology
Junio	r Year	Se	nior Year
Fall	Spring	Fall	Spring
ENG308 Summit American Literature		ENG403 Summit British and World Literature	
MTH308 Summit Algebra 2		MTH403 Summit Precalculus/Trigonometry	
SCI303 Summit Chemistry		SCI403 S	Summit Physics
HST303 Sumr	HST303 Summit US History		HST413 US & Global Economics
BUS410 Business Comm 1	BUS420 Business Comm 2	Elective SCI030 Forensic Science or Sociology	HLT400 Fundamentals of Mental Health Care
OTH010 Summit Skills for Health	OTH020A Summit Physical Education	Elective	Elective

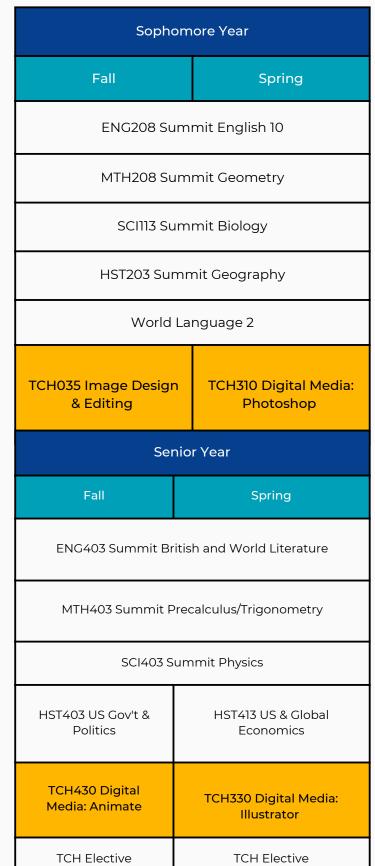


# Digital/Visual Arts

#### Recommended 4-Year Plan



S
Fall
ENG20
MTH20
SCI1
HST20
W
Arts 2 TCH035 Image D & Editing
Fall
ENG403 Sumn
MTH403 Sum
SCI4
HST403 US Gov't a Politics
Design TCH430 Digital Media: Animate
ation TCH Elective





# **Engineering & Technology**

#### Recommended 4-Year Plan



Freshman Year			Sopho	omore Year	
Fall	Spring		Fall	Spring	
ENG108 Sum	mit English 9		ENG208 Su	mmit English 10	
MTH108 Sum	mit Algebra 1		MTH208 Summit Geometry		
SCI113 Summit	: Earth Science		SCI113 Su	mmit Biology	
HST103 Summi	t World History		HST203 Sur	nmit Geography	
World La	nguage 1		World	Language 2	
OTH020A Summit Physical Education	TCH120 Engineering Design & Presentation		TCH130 Foundations of Engineering Science	TCH140 Principles of Applied Engineering	
Junio	r Year		Senior Year		
Fall	Spring		Fall	Spring	
ENG308 Summit A	merican Literature	ENG403 Summit British and V		tish and World Literature	
MTH308 Summit Algebra 2			MTH403 Summit P	recalculus/Trigonometry	
SCI303 Summit Chemistry			SCI403 S	ummit Physics	
HST303 Sumr	nit US History		HST403 US Gov't & Politics	HST413 US & Global Economics	
TCH150 Engineering Design	TCH145 Data Science		BUS400DE1 Project Management with Exam Prep	TCH Elective	
OTH010 Summit Skills for Health	Elective		TCH181 Intro to Al	TCH Elective	



# **Business: General Management**

Recommended 4-Year Plan



Freshm	an Year		Soph	omore Year	
Fall	Spring	Å	Fall	Spring	
ENG108 Sum	mit English 9		ENG208 Su	ummit English 10	
MTH108 Sum	MTH108 Summit Algebra 1		MTH208 Su	ummit Geometry	
SCI113 Summit	Earth Science		SCI113 Su	ummit Biology	
HST103 Summi	t World History		HST203 Sui	mmit Geography	
World La	nguage l		World	Language 2	
OTH020A Summit Physical Education	BUS130-Intro to Business Info Mgmt.		BUS140 Business Info Mgmt. Data Essential		
Junio	Year		Senior Year		
Fall	Spring		Fall	Spring	
ENG308 Summit A	merican Literature	ENG403 Summit British and World Literature			
MTH308 Sum	MTH308 Summit Algebra 2		MTH403 Summit F	Precalculus/Trigonometry	
SCI303 Sumn	SCI303 Summit Chemistry		SCI403 S	ummit Physics	
	nit US History		HST403 US Gov't & Politics	HST413 US & Global Economics	
BUS113 Accounting 1	BUS114 Accounting 2		BUS410 Business Comm 1	Business Elective	
OTH010 Summit Skills for Health	Business Elective		Business Elective	Business Elective	

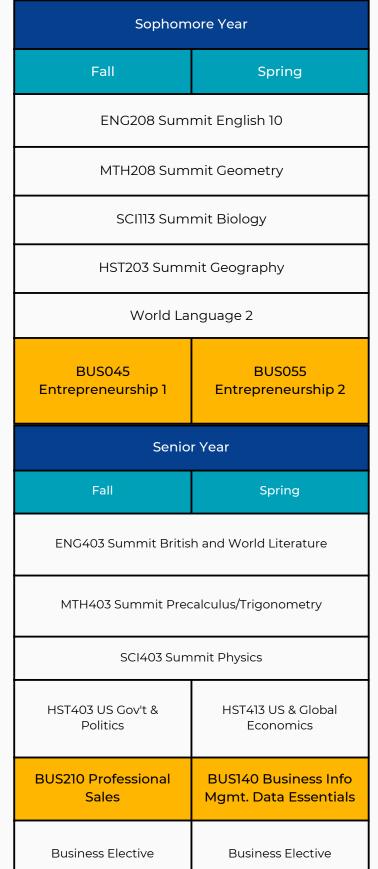


# **Business: Entrepreneurship**

#### Recommended 4-Year Plan



Freshm	an Year	S
Fall	Spring	Fall
ENG108 Sum	mit English 9	ENG20
MTH108 Sum	mit Algebra 1	MTH20
SCI113 Summit	: Earth Science	SCII
HST103 Summi	t World History	HST20
World La	nguage 1	W
BUS130 Intro to Business Management	OTH020A Summit Physical Education	BUS045 Entrepreneursh
Junio	r Year	
Fall	Spring	Fall
ENG308 Summit A	ENG403 Sumn	
MTH308 Sum	mit Algebra 2	MTH403 Sum
SCI303 Sumn	nit Chemistry	SCI4
HST303 Sumr	HST403 US Gov' Politics	
BUS100 Startups & Innovation	BUS110 Social Media Marketing	BUS210 Professi Sales
OTH010 Summit Skills for Health	BUS410 Business Comm 1	Business Electiv
ior riculti		



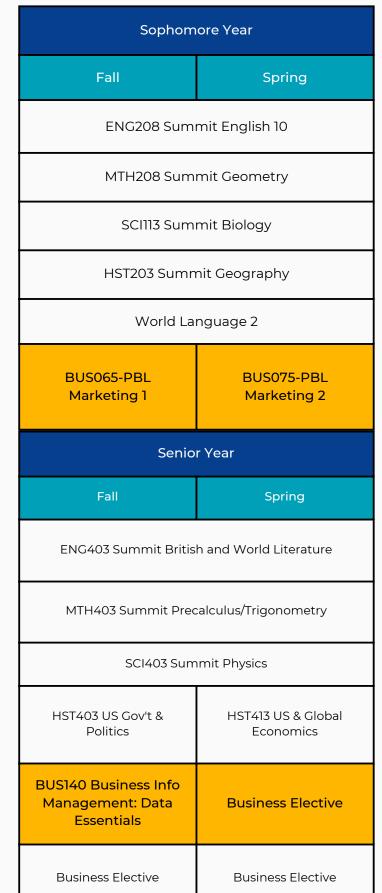


# Marketing Communications

#### Recommended 4-Year Plan



Freshm	an Year			
Fall	Fall Spring			
ENG108 Sumi	mit English 9			
MTH108 Sum	mit Algebra 1			
SCI113 Summit	Earth Science			
HST103 Summit	t World History			
World La	nguage 1			
BUS130 Intro to Business Management	OTH020A Summit Physical Education			
Junior	Year			
Fall	Spring			
ENG308 Summit American Literature				
MTH308 Sum	mit Algebra 2			
SCI303 Summ	nit Chemistry			
HST303 Summit US History				
BUS410 Business Comm 1	BUS110 Social Media Marketing			
OTH010 Summit Skills for Health	BUS100 Startups & Innovation			





# Health Science: Therapeutics

#### Recommended 4-Year Plan



Freshm	Freshman Year		nore Year
Fall	Spring	Fall	Spring
ENG108 Sum	mit English 9	ENG208 Summit English 10	
MTH108 Sum	mit Algebra 1	MTH208 Summit Geometry	
SCI203 Summit Biology	r (pre-requisite for A&P)*		omy & Physiology is Pre-req)
HST103 Summi	t World History	HST203 Sumr	nit Geography
World La	nguage 1	World La	nguage 2
HLT110-PBL Health Science w/ Newslea	OTH020A Summit Physical Education	HLT 213 & HLT 214 Medical Terminology	
Junio	r Year	Senic	or Year
Fall	Spring	Fall	Spring
ENG308 Summit A	merican Literature	ENG403 Summit Britis	sh and World Literature
MTH308 Sum	mit Algebra 2	MTH403 Summit Pre	calculus/Trigonometry
SCI303 Summit Chemistry		SCI403 Sun	nmit Physics
HST303 Sumr	nit US History	HST403 US Gov't &	HST413 US & Global
HLT420AB Clinical Medical Assisting A & B, or HLT 430/431Pharmacy Technician A&B or HLT 460/461 Sports Med		Politics	Economics
OTH010 Summit Skills	HLT340 Professionalism	HLT400 Fundamentals of Mental Health Care	Medical Elective
for Health	in Allied Health	Elective	Elective



# Health Science: Diagnostics

#### Recommended 4-Year Plan



Fall Spring	Fall		
ENG108 Summit English 9	ENG208 Su	m	
MTH108 Summit Algebra 1	MTH208 Su	m	
SCI203 Summit Biology (pre-requisite for A&P)			
HST103 Summit World History	(pre-requisite for A&P) World History HST203 Sum aguage 1 OTH020A Summit Physical Education OTH092: Health Sciences I		
World Language 1	World	Lá	
		d La	
Junior Year	Ser	nic	
Fall Spring	Fall		
ENG308 Summit American Literature	ENG403 Summit Bri	iti	
MTH308 Summit Algebra 2	MTH403 Summit P	re	
SCI303 Summit Chemistry	SCI403 SI	ur	
HST303 Summit US History	HST403 US Gov't & Politics		
Elective Elective	HLT472 Medical Lab		
	Assisting		
HLT 213A & HLT 214B Medical Terminology			

more Year Spring mmit English 10 mmit Geometry tomy & Physiology / is Pre req) nmit Geography \_anguage 2 OTH094: Health Science Ш ior Year Spring tish and World Literature ecalculus/Trigonometry Immit Physics HST413 US & Global Economics

> HLT472 Medical Lab Assisting

> > Elective

# Professionalism & Leadership

Recommended 4-Year Plan

Freshm	an Year		Sophomore Year		
Fall	Spring		Fall	Spring	
ENG108 Sum	mit English 9		ENG208 Summit English 10		
MTH108 Sum	mit Algebra 1		MTH208 Su	ımmit Geometry	
SCI113 Summit Earth	n Science or Biology		SCI203 St	ummit Biology	
HST103 Summi	t World History		HST203 Sur	nmit Geography	
World La	nguage 1		World	Language 2	
OTH020A Summit Physical Education	OTH040 Reaching Your Academic Potential		OTH010 Summit Skills for Health	OTH050 Achieving Your College and Career Goals	
Junior Year (Must	Declare Pathway)		Ser	Senior Year	
Fall	Spring		Fall	Spring	
ENG308 Summit A	merican Literature	ENG403 Summit British and World Literature		itish and World Literature	
MTH308 Summit Algebra 2			MTH403 Summit Precalculus/Trigonometry		
SCl303 Sumr	SCI303 Summit Chemistry		SCI403 S	ummit Physics	
HST303 Sumr	mit US History		HST403 US Gov't & Politics	HST413 US & Global Economics	
Careers Elective	Careers Elective		Careers Elective	Careers Elective	
Careers Elective	Careers Elective		Elective	Elective	

### Pathway Course Options



#### Marketing – Marketing Communications

BUS130 Intro to Business Management\* BUS140 Business Info Management: Data Essentials\* BUS065 Marketing 1\* BUS075 Marketing 2\*

Optional Electives BUS410 Business Comm 1\* BUS420 Business Comm 2 BUS091 Sports & Entertainment Mktg 1 BUS125 Sports & Entertainment Mktg 2 BUS113 Accounting 1 BUS114 Accounting 2 BUS110 Social Media Marketing BUS100 Startups & Innovation ENG020-Public Speaking



# TT

Marketing – Marketing Communications

BUS130 Intro to Business Management\* BUS140 Business Info Management: Data Essentials\* BUS065 Marketing 1\* BUS075 Marketing 2\*

Optional Electives BUS410 Business Comm 1\* BUS420 Business Comm 2 BUS091 Sports & Entertainment Mktg 1 BUS092 Sports & Entertainment Mktg 2 BUS113 Accounting 1 BUS114 Accounting 2 BUS110 Social Media Marketing BUS100 Startups & Innovation ENG020-Public Speaking

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#### Health Science – Therapeutics

HTL110 Health Science with Newsela HLT340 Professionalism in Allied Health HLT 213 Medical Terminology 1 HLT 214 Medical Terminology 2 SCI330 Anatomy & Physiology A/B HLT 420 Clinical Medical Assisting A/B

Optional Electives HLT330 Medical Office Procedures & Admin HLT431 Pharmacy Technician A/B HLT460 Sports Medicine Intro HLT461 Sports Medicine: Preventing Injury HLT400 Fundamentals of Mental Health Care HLT442 Medical Scribe

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#### Business – General Management

BUS130 Intro to Business Management\* BUS140 Business Info Management: Data Essentials\* BUS310 Intro to Management 1\* BUS113 Accounting 1 BUS114 Accounting 2

Optional Electives BUS080 International Business BUS110 Social Media Marketing BUS100 Startups & Innovation BUS410 Business Comm 1\* BUS420 Business Comm 2 TCH220 Software Apps: Excel with Exam Prep BUS400DE1 Project Management with Exam Prep

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#### Business – Entrepreneurship

BUS130 Intro to Business Management\* BUS140 Business Info Management: Data Essentials\* BUS045 Entrepreneurship 1\* BUS055 Entrepreneurship2\* BUS100 Startups & Innovation

Optional Electives BUS430 Business Ownership1 BUS431 Business Ownership2 BUS410 Social Media Marketing BUS410 Business Comm 1\* BUS420 Business Comm 2 BUS210 Professional Sales

Business

Entrepreneurship

BUS130 Intro to Business

Management\*

BUS140 Business Info Management:

Data Essentials\*

BUS045 Entrepreneurship 1\*

BUS055 Entrepreneurship2\*

BUS100 Startups & Innovation

**Optional Electives** 

BUS430 Business Ownership1

BUS431 Business Ownership2

**BUS110 Social Media Marketing** 

BUS410 Business Comm 1\*

BUS420 Business Comm 2

BUS210 Professional Sales



#### Arts, AV, Communications – Digital/Visual Arts

TCH028Digital Arts 1 TCH029 Digital Arts 2 TCH035 Image Design & Editing TCH330 Digital Media: Illustrator TCH310 Digital Media: Photoshop TCH430 Digital Media: Animate

Optional Electives TCH031 Digital Photography 1 TCH032 Digital Photography 2 TCH037 Web Design A/B\* TCH370 Web Development A/B TCH410 Digital Media Adobe XD A/B TCH076 3D Modeling 1 TCH077 3D Modeling 2





– Digital/Visual Arts

TCH028Digital Arts 1 TCH029 Digital Arts 2 TCH035 Image Design & Editing TCH330 Digital Media: Illustrator TCH310 Digital Media: Photoshop TCH340 Digital Media: Animate

Optional Electives TCH031 Digital Photography 1 TCH032 Digital Photography 2 TCH047 Web Design A/B\* TCH370 Web Development A/B TCH410 Digital Media Adobe XD A/B TCH076 3D Modeling 1 TCH077 3D Modeling 2



#### HS Exploratory-Professionalism & Leadership

ENG020 Summit Public Speaking OTH040 Reaching Your Academic Potential OTH050 Achieving Your College and Career Goals HST350 Financial Literacy BUS410 Intro to Business Communication BUS420 Business Communications 2 TCH105 Computer Literacy TCH171 Software Apps PowerPoint TCH172 Software Apps Word TCH172 Software Apps Excel WBL531A/B Work Based Learning

Business – General Management

BUS130 Intro to Business Management\* BUS140 Business Info Management: Data Essentials\* BUS310 Intro to Management 1\* BUS113 Accounting 1 BUS114 Accounting 2

Optional Electives BUS080 International Business BUS110 Social Media Marketing BUS100 Startups & Innovation BUS410 Business Comm 1\* BUS420 Business Comm 2 TCH220 Software Apps: Excel with Exam Prep BUS400DE1 Project Management with Exam Prep



#### Health Science -Diagnostics

OTH092: Health Sciences I OTH094: Health Science II HLT 213 Medical Terminology 1 HLT 214 Medical Terminology 2 SCI330 Anatomy & Physiology A/B HLT472 Medical Lab Assisting

Optional Electives HLT442 Medical Scribe HLT400 Fundamentals of Mental Health Care HTL110 Health Science with Newsela HLT340 Professionalism in Allied Health OTH033 Vet Science SCI030: Forensic Science HLT330 Medical Office Procedures & Admin Law – Legal Services LAW110 Careers in Criminal Justice 1 LAW111 Careers in Criminal Justice 2 OTH091 Law and Order BUS410 Business Comm 1

> OTH039 Criminology Optional Electives

BUS420 Business Comm 2

Com110 Interpersonal Communication HST060 Sociology SCI030 Forensic Science TCH055 Web Communications HLT400 Fundamentals of Mental Health Care ENG020 Public Speaking

\*Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Work Based Learning or Computer Literacy may count toward ANY pathway.

# Certifications

To be competitive in the job market and for college admissions, industry-recognized certifications can help make applicants stand out! The following certifications are available to be taken through K12 Private Academy. Additional fees and requirements may apply. Students earn an Honor Cord at Graduation for completion of a Certification. Contact Mrs. Lisa Day with any questions regarding certification.

Certification	Certifying Body	Course Requirements
MOS Excel	Certiport	TCH220DE1 Software Apps: Excel with Cert Prep (MSi)
MOS Excel Expert	Certiport	TCH320DE1 Software Apps: Excel Expert with Cert Prep (MSi)
MOS PowerPoint	Certiport	TCH100DE1 Software Apps: PowerPoint with Cert Prep (MSi)
MOS Word	Certiport	TCH110DE1 Software Apps: Word with Cert Prep (MSi)
MOS Word Expert	Certiport	TCH210DE1 Software Apps: Word Expert with Cert Prep (MSi)
JAVA Programming	Precision Exams	TCH323ADE3 Introduction to Java Programming (CodeHS) TCH323BDE3 Introduction to Java Programming (CodeHS)
Python Programming	Precision Exams	TCH342ADE3 Python Programming (CodeHS) TCH342BDE3 Python Programming (CodeHS)
C++ Programming	Precision Exams	TCH520DE2 Data Structures in C++ 1 (CodeHS) TCH521DE2 Data Structures in C++ 2 (CodeHS)

CompTIA Network + N10-008	CompTIA	TCH540 Network+ Guide to Networks 1 TCH542 Network + Guide to Networks 2
CompTIA Security + SY0-401	CompTIA	TCH551 Security + 1 TCH552 Security + 2
CompTIA A+ 220- 1101	CompTIA	TCH561 A+ Computer Management 1 TCH562E3 A+ Computer Management 2
CompTIA A+ 220- 1102	CompTIA	TCH561 A+ Computer Management 1 TCH562E3 A+ Computer Management 2
Robotics 1	Precision Exams	TCH160 Introduction to Robotics 1 (eDL
Robotics 2	Precision Exams	TCH162 Introduction to Robotics 2 (eDL)
Engineering Fundementals	Precision Exams	MFG240 Applied Engineering 1: Introduction (eDL) MFG250 Applied Engineering 2: Solving Problems (eDL)

Certification	Certifying Body	Course Requirements
Customer Service	Precision Exams	Business and Marketing Courses
Marketing 1	Precision Exams	BUS065E2-PBL Marketing 1
Marketing 2	Precision Exams	BUS075E2-PBL Marketing 2
ADOBE Professional	ADOBE	TCH400DEI Digital Media: Dreamweaver with Cert Prep (MSi) TCH310DEI Digital Media: Photoshop with Cert Prep (MSi) TCH410DEI Digital Media: Premier Pro with Cert Prep (MSi) TCH410ADEI Digital Media: Adobe XD with Cert Prep (MSi)
Visual Design (Photoshop) - Software	ADOBE	TCH310DE1 Digital Media: Photoshop with Cert Prep (MSi)
Digital Media	Precision Exams	TCH028 - Digital Arts1 & TCH029 - Digital Arts 2
Desktop Publishing 2	Precision Exams	Adobe Classes
Entrepreneurship	Precision Exams	BUS045E2-PBL Entrepreneurship 1 BUS055E2-PBL Entrepreneurship 2
Business Office Specialist	Precision Exams	BUS130-PBL Intro to Business Info Mgmt. (eDL) BUS140-PBL Business Info Mgmt: Data Essentials (eDL)
21st Century Skills	Precision Exams	Career Electives

Certification	Certifying Body	Course Requirements
Clinical Medical Admin Assistant (CMAA)	National Healthcareer Association (NHA)	SCI330A&B Anatomy and Physiology AND HLT213 Medical Terminology 1 HLT214 Medical Terminology 2 AND HLT 330 Medical Office Procedures & Admin Students will earn provisional certification and must earn high school diploma or GED within 12 months.
Medical Coder and Biller Certification (MCBC)	American Medical Certification Association (AMCA)	SCI330AB Anatomy and Physiology AND HLT213 Medical Terminology 1 HLT214 Medical Terminology 2 AND HLT440 Insurance Billing and Coding
Clinical Medical Admin Assistant (CMAA)	National Healthcareer Association (NHA)	SCI330AB Anatomy and Physiology AND HLT213 Medical Terminology 1 HLT214 Medical Terminology 2 AND HLT 330 Medical Office Procedures & Admin Students will earn provisional certification and must earn high school diploma or GED within 12 months.
CPR/First Aid	American Heart Association	Participation in instructor-led certification opportunity.
Anatomy & Physiology	Precision Exams	HS Biology and SCI330 Anatomy & Physiology
Medical Terminology	Precision Exams	HLT213 Medical Terminology 1 & HLT214 Medical Terminology 2
National Health Science Certification	Precision Exams	SCI330 Anatomy & Physiology, HLT213 Medical Terminology 1, HLT214 Medical Terminology 2, Health Science I & II

# Work-Based Learning

# Work-Based Learning WBL531

#### 0.5 credits per section, earn a total of 1.0 credits over two semesters.

Students who have paid employment, operate their own small business, unpaid internship or volunteer, or apprenticeship may qualify for this elective work-based learning course. Throughout the course, you will learn from your work experience to develop skills and gain experience, and different aspects of the workplace. This course has four major components.

- Required meeting with the instructor.
- Required 70 hours of work experience.
- Self-reflection, and evaluation of essential workplace skills (Throughout the semester, you will be asked to reflect on your experiences and evaluate your progress. This self-reflection will help you identify areas where you need to improve and strengths you can build on in the future).
- Required Student Learning Agreement

# Internship WBL511

#### No Credit

Designed for high school students who are interested in gaining real-world work experience and exploring potential career paths who will complete LESS than 60 working hours during the semester. Through an internship with a local organization or business, students will have the opportunity to apply classroom learning to a professional setting and gain practical skills and knowledge. Students will be responsible for securing their own internship placement, with guidance and support from the instructor. The internship must be with a reputable organization or business and must align with the student's career interests and goals. Students will be required to meet with the instructor regularly to discuss their progress and reflect on their experiences. The length of the student internship experience may vary, but all students must complete a **minimum of five hours** of internship.

# Work Experience 2 WBL532

#### No Credit

This course does not include any assignments or required activities. This support classroom is designed to record the names of students who have received recognition for volunteering, work experiences, internships, or participation in at least three hours of virtual job shadowing. This support classroom is not for credit and does not require attendance. Its primary purpose is to track and acknowledge students during their graduation year. Please notify your school counselor or Ms. Day if you are participating in any activity that may qualify and you can be placed in this support classroom. Students may occasionally receive announcements about upcoming events or activities of interest, but participation is optional.

# **Career Student Organizations**

Career and Technical Student Organizations (CTSO)

Career and Technical Student Organizations (CTSOs) play a vital role in the development of students pursuing careers, military enlistment or post-secondary education. These organizations provide a platform for students to enhance their leadership skills, gain hands-on experience, and connect with industry professionals. CTSO's offer various competitions, workshops, and events that encourage students to apply their classroom knowledge to real-world scenarios, fostering both personal and professional growth. By participating in CTSOs, students also develop essential soft skills like teamwork, communication, and problem-solving, preparing them for successful careers and college experiences.

#### Career and College Prep @ K12 Private Academy CTSO Clubs



#### Mission

Business Professionals of America inspires and prepares students to become community minded business leaders in a global society through relevant career preparation and leadership experiences. BPA is great for Business, Arts, Legal, and Marketing Students. Meetings are held monthly.

Advisors:

Mr. Johnson	
Ms. Jones	



SkillsUSA's mission is to empower its members to become world-class workers, leaders and responsible citizens. SkillsUSA is divided into three divisions to better serve our students. SkillsUSA sponsors a Stem/Computer club for our Engineering and IT students, Entrepreneurship Club for our Entrepreneurship/Work Based Learning/Leadership Students, and Health Science Club for our Health and Human Services Students. SkillsUSA meetings are held monthly.

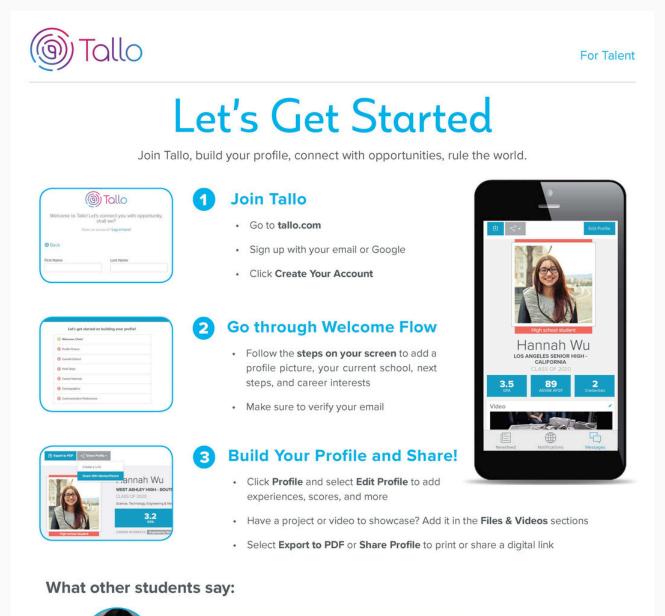
#### ADVISORS:

<u>STEM/Computer Club</u> - Ms. Towery & Ms. Day <u>itowery@strideprivateacademy.org</u> <u>Entrepreneurship Club</u> - Ms. Day (grades (9-12)) <u>Ifowlerday@strideprivateacademy.org</u> <u>Health Science Club</u> - Ms. Pieczonka <u>Ipieczonka@strideprivateacademy.org</u>



# Tallo

Tallo is a an online tool for students ages 13+ to connect with potential scholarships, employers, internships, and colleges. Students are encouraged to build a profile that highlights their accomplishments and interests and to participate in the live career-focused events that Tallo offers.



#### "Tallo helped me to realize my capability as an aspiring engineer. With less than 1% of African American women being engineers, I'm changing statistics by being on a 2 year internship and I'm only 17!" — **Kiyannah B.**

"Knowing how to present yourself to colleges isn't easy. Tallo outlines helped me understand how to market myself" — Aaron G.

